**The following is a tentative schedule and may change.  Check with instructor for updates and changes.**

Last Updated: 01/08/2014

CGS 1060 | College Computing | Pruitt Campus

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **WEEK 1** | Jan 6 | Jan 7    Late Registration Deadline for Full Term Schedule  Last Day to Pay All Fees  Virtual Campus Orientation for Online Students | Jan 8  **Full Semester Classes Begin**  Login to Angel  Read & Review Syllabus in Angel    Windows 8 Operating System  Complete Audio PPT:  [Windows 8 Chapter 1: Getting Started with Windows 8](http://media.pearsoncmg.com/ph/bp/bp_gaskin_go_office2013_1/audio_ppts/Win8_GS/player.html)  Activate RIverMail | Jan 9 | Jan 10 |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **WEEK 2** | **Jan 13** | **Jan 14** | **Jan 15**  Office 2013  Audio PPT:  [Office Features Chapter 1: Introduction to Microsoft Office 2013 Features](http://media.pearsoncmg.com/ph/bp/bp_gaskin_go_office2013_1/audio_ppts/OF_2013_Intro/player.html)  Word 2013  Complete Videos:  [Word Chapter 1: Video W1-2](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/Word_ch1_Objective_2_2013/Word_ch1_Objective_2_2013.html)  [Word Chapter 1: Video W1-3](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/Word_ch1_Objective_3_2013/Word_ch1_Objective_3_2013.html)  [Word Chapter 1: Video W1-4](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/Word_ch1_Objective_4_2013/Word_ch1_Objective_4_2013.html)  Audio PPT:  [Word Chapter 1: Creating Documents with Microsoft Word 2013](http://media.pearsoncmg.com/ph/bp/bp_gaskin_go_office2013_1/audio_ppts/Word_Chapter_1/player.html)  Practice:  Project 1A  Study for Exam 1 Windows 8 | **Jan 16** | **Jan 17** |
|  |  |  |  |  |  |
| **WEEK 3** | **Jan 20**  Holiday  Martin Luther King Jr. | **Jan 21** | **Jan 22**  Complete Videos:  [Word Chapter 1: Video W1-5](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/Word_ch1_Objective_5_2013/Word_ch1_Objective_5_2013.html)  [Word Chapter 1: Video W1-6](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/Word_ch1_Objective_6_2013/Word_ch1_Objective_6_2013.html)  [Word Chapter 1: Video W1-7](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/Word_ch1_Objective_7_2013/Word_ch1_Objective_7_2013.html)  [Word Chapter 1: Video W1-8](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/Word_ch1_Objective_8_2013/Word_ch1_Objective_8_2013.html)  Practice:  Project 1B  Complete Videos:  [Word Chapter 2: Video W2-1](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/w2-1/w2-1.html)  [Word Chapter 2: Video W2-2](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/W2-2/W2-2.html)  [Word Chapter 2: Video W2-3](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/W2-3/W2-3.html)  Audio PPT:  [Word Chapter 2: Using Tables and Templates to Create Resumes and Cover Letters](http://media.pearsoncmg.com/ph/bp/bp_gaskin_go_office2013_1/audio_ppts/Word_Chapter_2/player.html)  Practice:  Project 2A  **Required**: Take home Exam 1 Windows 8  Available until Feb. 18th at Midnight.  If you do not take this Exam during the allotted time you will automatically receive a Zero for this Exam.  There are NO MAKEUPS. | **Jan 23** | **Jan 24** |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **WEEK 4** | **Jan 27** | **Jan 28** | **Jan 29**  Complete Videos:  [Word Chapter 2: Video W2-4](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/W2-4/W2-4.html)  [Word Chapter 2: Video W2-5](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/w2-5/w2-5.html)  [Word Chapter 2: Video W2-6](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/W2-6/W2-6.html)  [Word Chapter 2: Video W2-7](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/W2-7/W2-7.html)  Practice:  Project 2B  **Required**: Project 2C Student Resume pg 219  (When you have completed this assignment please attach your file in the appropriate dropbox **in Angel)** | **Jan 30** | **Jan 31** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **WEEK 5** | **Feb 3** | **Feb 4** | **Feb 5**  Complete Videos:  [Word Chapter 3: Video W3-1](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/W3-1/W3-1.html)  [Word Chapter 3: Video W3-2](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/W3-2/W3-2.html)  [Word Chapter 3: Video W3-3](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/W3-3/W3-3.html)  [Word Chapter 3: Video W3-4](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/W3-4/W3-4.html)  Audio PPT:  [Word Chapter 3: Creating Research Papers, Newsletters, and Merged Mailing Labels](http://media.pearsoncmg.com/ph/bp/bp_gaskin_go_office2013_1/audio_ppts/Word_Chapter_3/player.html)  Practice:  Project 3A  Complete Videos:  [Word Chapter 3: Video W3-5](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/W3-5/W3-5.html)  [Word Chapter 3: Video W3-6](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/W3-6/W3-6.html)  [Word Chapter 3: Video W3-7](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/W3-7/W3-7.html)  Practice:  Project 3B  **Required**:  Project 3E Skin Protection Report pg 289  (When you have completed this assignment please attach your file in the appropriate dropbox **in Angel)** | **Feb 6** | **Feb 7** |
| **WEEK 6** | **Feb 10** | **Feb 11** | **Feb 12**  Excel 2013  Complete Videos:  [Excel Chapter 1: Video E1-1](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E1-1/E1-1.html)  [Excel Chapter 1: Video E1-2](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E1-2/E1-2.html)  [Excel Chapter 1: Video E1-3](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E1-3/E1-3.html)  [Excel Chapter 1: Video E1-4](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E1-4/E1-4.html)  [Excel Chapter 1: Video E1-5](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E1-5/E1-5.html)  [Excel Chapter 1: Video E1-6](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E1-6/E1-6.html)  Audio PPT:  [Excel Chapter 1: Creating a Worksheet and Charting Data](http://media.pearsoncmg.com/ph/bp/bp_gaskin_go_office2013_1/audio_ppts/Excel_Chapter_1/player.html)   Practice:  Projects 1A  **Reminder**: Take home Exam 1 Windows 8  CLOSES TONIGHT at Midnight. If you do not take this Exam during the allotted time you will automatically receive a Zero for this Exam.  There are NO MAKEUPS. | **Feb 13** | **Feb 14** |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **WEEK 7** | **Feb 17** | **Feb 18** | **Feb 19**  Excel 2013  Complete Videos:  [Excel Chapter 1: Video E1-7](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E1-7/E1-7.html)  [Excel Chapter 1: Video E1-8](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E1-8/E1-8.html)  [Excel Chapter 1: Video E1-9](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E1-9/E1-9.html)  [Excel Chapter 1: Video E1-10](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E1-10/E1-10.html)  [Excel Chapter 1: Video E1-11](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E1-11/E1-11.html)   Practice:  Projects 1B  Complete Videos:  [Excel Chapter 2: Video E2-1](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E2-1/E2-1.html)  [Excel Chapter 2: Video E2-2](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E2-2/E2-2.html)  [Excel Chapter 2: Video E2-3](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E2-3/E2-3.html)  [Excel Chapter 2: Video E2-4](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E2-4/E2-4.html)  [Excel Chapter 2: Video E2-5](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E2-5/E2-5.html)  [Excel Chapter 2: Video E2-6](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E2-6/E2-6.html)  Audio PPT:  [Excel Chapter 2: Using Functions, Creating Tables, and Managing Large Workbooks](http://media.pearsoncmg.com/ph/bp/bp_gaskin_go_office2013_1/audio_ppts/Excel_Chapter_2/player.html)   Practice:  Projects 2A  Study for Exam 2 Word | **Feb 20** | **Feb 21** |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **WEEK 8** | **Feb 24** | **Feb 25** | **Feb 26**  Excel 2013  Complete Videos:  [Excel Chapter 2: Video E2-7](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E2-7/E2-7.html)  [Excel Chapter 2: Video E2-8](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E2-8/E2-8.html)  [Excel Chapter 2: Video E2-9](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E2-9/E2-9.html)  [Excel Chapter 2: Video E2-10](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E2-10/E2-10.html)  [Excel Chapter 2: Video E2-11](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E2-11/E2-11.html)  [Excel Chapter 2: Video E2-12](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E2-12/E2-12.html)   Practice:  Projects 2B  Exam 2 Word in class.  THIS IS NOT A TAKE HOME EXAM.  You MUST take this exam in class today.  There are NO MAKEUPS.  **Required**:  Project 2D Canada pg 417 (When you have completed this assignment please attach your file in the appropriate dropbox **in Angel)** | **Feb 27** | **Feb 28**    No Classes Day or Night  College closed to all students. |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **WEEK 9** | **Mar 3** | **Mar 4** | **Mar 5**  Excel 2013  Complete Videos:  [Excel Chapter 3: Video E3-1](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E3-1/E3-1.html)  [Excel Chapter 3: Video E3-2](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E3-2/E3-2.html)  [Excel Chapter 3: Video E3-3](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E3-3/E3-3.html)  [Excel Chapter 3: Video E3-4](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E3-4/E3-4.html)  Audio PPT:  [Excel Chapter 3: Analyzing Data with Pie Charts, Line Charts, and What-If Analysis Tools](http://media.pearsoncmg.com/ph/bp/bp_gaskin_go_office2013_1/audio_ppts/Excel_Chapter_3/player.html)   Practice:  Projects 3A  Reminder: ALL WORD Required Projects DUE TODAY.  Late Projects will be penalized 50%. | **Mar 6** | **Mar 7** |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **WEEK 10** | **Mar 10** | **Mar 11** | **Mar 12**  Excel 2013  Complete Videos:  [Excel Chapter 3: Video E3-5](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E3-5/E3-5.html)  [Excel Chapter 3: Video E3-6](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E3-6/E3-6.html)  [Excel Chapter 3: Video E3-7](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/E3-7/E3-7.html)  Practice:  Projects 3B  **Required**:  Project 3C Parks pg 469 (When you have completed this assignment please attach your file in the appropriate dropbox **in Angel)**  Access 2013  Complete Videos:  [Access Chapter 1: Video A1-1](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A1-1/A1-1.html)  [Access Chapter 1: Video A1-2](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A1-2/A1-2.html)  [Access Chapter 1: Video A1-3](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A1-3/A1-3.html)  [Access Chapter 1: Video A1-4](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A1-4/A1-4.html)  [Access Chapter 1: Video A1-5](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A1-5/A1-5.html)  Audio PPT:  [Access Chapter 1: Getting Started with Microsoft Access 2013](http://media.pearsoncmg.com/ph/bp/bp_gaskin_go_office2013_1/audio_ppts/Access_Chapter_1/player.html)  Practice Project 1A  Study for Exam 3 Excel | **Mar 13** | **Mar 14** |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **WEEK 11** | **Mar 17** | **Mar 18** | **Mar 19**  Complete Videos:  [Access Chapter 2: Video A2-1](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A2-1/A2-1.html)  [Access Chapter 2: Video A2-2](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A2-2/A2-2.html)  [Access Chapter 2: Video A2-3](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A2-3/A2-3.html)  [Access Chapter 2: Video A2-4](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A2-4/A2-4.html)  [Access Chapter 2: Video A2-5](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A2-5/A2-5.html)  [Access Chapter 2: Video A2-6](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A2-6/A2-6.html)  Audio PPT:  [Access Chapter 2: Sort and Query a Database](http://media.pearsoncmg.com/ph/bp/bp_gaskin_go_office2013_1/audio_ppts/Access_Chapter_2/player.html)  Practice: Project 2A  Complete  **Required**:  Project 2C Freshman Orientation pg 617 (When you have completed this assignment please attach your file in the appropriate dropbox **in Angel)**  Exam 3 Excel in class  THIS IS NOT A TAKE HOME EXAM.  You MUST take this exam in class today  There are NO MAKEUPS.  Last Day to Withdraw from Full Term Classes with a "W".  Speak with instructor before this!  ALL EXCEL Required Projects DUE TODAY.  Late Projects will be penalized 50%. | **Mar 20** | **Mar 21** |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **WEEK 12** | **Mar 24**    **Spring** | **Mar 25**  **Break** | **Mar 26**  Screen Shot 2014-01-08 at 11.26.16 AM.png | **Mar 27**    **Spring** | **Mar 28**    **Break** |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **WEEK 13** | **Mar 31** | **Apr 1** | **Apr 2**  Complete Videos:  [Access Chapter 3: Video A3-1](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A3-1/A3-1.html)  [Access Chapter 3: Video A3-2](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A3-2/A3-2.html)  [Access Chapter 3: Video A3-3](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A3-3/A3-3.html)  [Access Chapter 3: Video A3-4](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A3-4/A3-4.html)  Audio PPT:  [Access Chapter 3: Forms, Filters, and Reports](http://media.pearsoncmg.com/ph/bp/bp_gaskin_go_office2013_1/audio_ppts/Access_Chapter_3/player.html)  Practice:  Project 3A  Complete Videos:  [Access Chapter 3: Video A3-5](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A3-5/A3-5.html)  [Access Chapter 3: Video A3-6](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A3-6/A3-6.html)  [Access Chapter 3: Video A3-7](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A3-7/A3-7.html)  [Access Chapter 3: Video A3-8](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/A3-8/A3-8.html)  Audio PPT:  [Access Chapter 3: Forms, Filters, and Reports](http://media.pearsoncmg.com/ph/bp/bp_gaskin_go_office2013_1/audio_ppts/Access_Chapter_3/player.html)  Practice:  Project 3B  **Required**:  Project 3D Student Parking pg 695 (When you have completed this assignment please attach your file in the appropriate dropbox **in Angel)**  Deadline to apply/pay for Spring 2014 Commencement Ceremony | **Apr 3** | **Apr 4** |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **WEEK 14** | **Apr 7**  Last Day to Withdraw from Express Schedule Classes with a "W" | **Apr 8** | Complete Videos:  [PowerPoint Chapter 1: Video P1-1](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/P1-1/P1-1.html)  [PowerPoint Chapter 1: Video P1-2](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/P1-2/P1-2.html)  [PowerPoint Chapter 1: Video P1-3](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/P1-3/P1-3.html)  [PowerPoint Chapter 1: Video P1-4](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/P1-4/P1-4.html)  Audio PPT:  [PowerPoint Chapter 1: Getting Started with Microsoft PowerPoint](http://media.pearsoncmg.com/ph/bp/bp_gaskin_go_office2013_1/audio_ppts/PPT_Chapter_1/player.html)  Practice:  Project 1A  Complete Videos:  [PowerPoint Chapter 1: Video P1-5](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/P1-5/P1-5.html)  [PowerPoint Chapter 1: Video P1-6](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/P1-6/P1-6.html)  [PowerPoint Chapter 1: Video P1-7](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/P1-7/P1-7.html)  [PowerPoint Chapter 1: Video P1-8](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/P1-8/P1-8.html)  Audio PPT:  [PowerPoint Chapter 1: Getting Started with Microsoft PowerPoint](http://media.pearsoncmg.com/ph/bp/bp_gaskin_go_office2013_1/audio_ppts/PPT_Chapter_1/player.html)  Practice:  Project 1B  Study for Exam 4 Access | **Apr 10** | **Apr 11** |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **WEEK 15** | **Apr 14** | **Apr 15** | **Apr 16**  ALL ACCESS Required Projects DUE TODAY.  Late Projects will be penalized 50%.  Complete Videos:  [PowerPoint Chapter 2: Video P2-5](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/P2-5/P2-5.html)  [PowerPoint Chapter 2: Video P2-6](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/P2-6/P2-6.html)  Audio PPT:  [PowerPoint Chapter 2: Formatting PowerPoint Presentations](http://media.pearsoncmg.com/ph/bp/bp_gaskin_go_office2013_1/audio_ppts/PPT_Chapter_2/player.html)  Practice:  Project 2B  Exam 4 Access in class  THIS IS NOT A TAKE HOME EXAM.  You MUST take this exam in class today  Complete Videos:  [PowerPoint Chapter 3: Video P3-1](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/P3-1/P3-1.html)  [PowerPoint Chapter 3: Video P3-2](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/P3-2/P3-2.html)  [PowerPoint Chapter 3: Video P3-3](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/P3-3/P3-3.html)  [PowerPoint Chapter 3: Video P3-4](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/P3-4/P3-4.html)  [PowerPoint Chapter 3: Video P3-5](http://media.pearsoncmg.com/ph/bp/bp_video_links/2014/it/gaskin/P3-5/P3-5.html)  Audio PPT:  [PowerPoint Chapter 3: Enhancing a Presentation with Animation, Video, Tables, and Charts](http://media.pearsoncmg.com/ph/bp/bp_gaskin_go_office2013_1/audio_ppts/PPT_Chapter_3/player.html)  Practice:  Project 3A & 3B  Study for FINAL EXAM PPT | **Apr 17** | **Apr 18** |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **WEEK 16** | **Apr 21** | **Apr 22** | **Apr 23**  **Required**:  Project 3G Travel pg 881  (When you have completed this assignment please attach your file in the appropriate dropbox **in Angel)**  ALL PPT Required Projects DUE TODAY.  Late Projects will be penalized 50%.  Final Exam PPT  THIS IS A TAKE HOME EXAM AVAILABLE IN ANGEL.  You MUST take this exam by the Due Date or you will Automatically Receive a Zero.  ALL RESUBMITTALS DUE TODAY.  No Exceptions!!!! | **Apr 24** | **Apr 25** |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **WEEK 17** | **Apr 28**  **Last Day of IRSC Classes and Final Exams** | **Apr 29**  Grades due by 8pm | **Apr 30**  Grades Available Online |  |  |

CGS 1060 College Computing

Pruitt Campus

Revised by Suzanne Ensmann 1/8/14

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